**Institute of Space Technology (IST)**

**Instructions / Guidelines for Convocation / Rehearsal Day-2025**

1. All graduating students of Institute of Space Technology (IST) in 2025 are cordially invited to attend the convocation ceremony scheduled on September 8th, 2025 at Jinnah Convention Center, Islamabad.
2. Full dress Rehearsal day is scheduled on September 7th, 2025 (Sunday) at Jinnah Convention Center, Islamabad from (09:00 am- 05:00 Pm). All Graduating Students must report at the reception of Convention Center at 08:30 am
3. Only those students who have attended the rehearsal for the Convocation shall be entitled to attend the Convocation on September 8th, 2025 at Jinnah Convention Center, Islamabad.
4. Attendance is mandatory for every Graduating student on rehearsal day. Anyone who is found absent on Rehearsal day shall not be allowed to join the procession on the convocation day.
5. Do not bring mobile phones /Gadgets /Bags etc. in Jinnah Convention Center, Islamabad on both Convocation and Rehearsal days. If in case you are carrying any kind of luggage you may submit all those things at the collection desks, inside the lobby of Jinnah Convention Center, Islamabad.
6. Students will collect their Gowns from Jinnah Convention Center, Islamabad. Rooms No 24,25, 26,27,30,33 on rehearsal day.
7. Original CNIC / IST Students cards are required at the Convention Center gate for entering the Convention Center on both days. i: e (7th and 8th September 2025).
8. Guests of Awardee students are invited on Convocation Day (8th September 2025) at **Jinnah Convention Center, Islamabad, only.**
9. All Graduating Students must arrive on 7th September ,2025 (Sunday) for timely participation in full dress rehearsal.
10. On the Convocation day, Graduating Students/ Guests. Students and accompanying guests are requested to kindly adhere to dress norms as under: -
11. Male. A dark color Lounge Suit with closed collar/ National dress with waist coat and shoes.
12. Female. Decent dress of sober color.
13. Track suits, Jeans, T-shirts, Kheries, Chappals, Sandals etc. are not allowed.
14. Attire Committee will provide the items to all the students attending the convocation. Students will be required to deposit security money amounting (Rs. 5000) in advance on rehearsal day. The security money will be reimbursed upon return of caps & gowns to the contractor.
15. Graduates are expected to maintain pin-drop silence during entrance of academic procession into convocation Arena as well as proceedings.
16. Graduates should behave themselves in a dignified manner throughout the proceedings of the convocation.
17. Graduate while receiving the award from Chief Guest should stand at the designated place and turn his/her face to the camera for photograph.
18. Graduate receiving his/her medal should show utmost courtesy and respect to the Chief Guest by saying **“Thank You Sir”**.
19. Graduates will leave the convocation arena in orderly manners; starting from the back rows without rushing out and noising in any case.
20. Every candidate must abide by all the regulations, discipline, dress code & instructions given during the course of Convocation. Any violation of above mentioned instructions will lead to ineligibility for award of Degree.