

## Frequently Asked Questions by MS/ PhD Applicants

- What is the eligibility criteria, acceptable entry test, merit determination criteria & fee structure for MS and PhD programs?

Desired information is available and can be accessed by using the below link. Graduate Prospectus and Student Handbook can also be downloaded from this link:

<http://www.ist.edu.pk/admission-graduate-schedule>

- Does the institute have affiliation with any university/ institution?

IST is a federally chartered, HEC recognized and PEC accredited, degree awarding university therefore it does not require affiliation with any other university/ institution. Please use the below link for details:

<https://www.hec.gov.pk/english/universities/pages/recognised.aspx>

- Does Higher Education Commission (HEC) recognize the MS and PhD programs offered by Institute?

All MS and PhD programs offered by IST are duly approved by the HEC.

- What is the medium of teaching/ instructions/ examination/ extracurricular activities at IST?

All educational and extracurricular activities such as “Class Lectures, Oral and Written Examinations, Quizzes, Assignments, Seminars, Conferences, Notifications etc” at Institute of Space Technology (IST) Islamabad take place in English Language. Therefore, IST graduates may not face any difficulty in performing job/ pursuing higher education at any institution/ university/ organization around the globe where the medium of communication/ teaching/ instructions/ examination is English.

- Is it mandatory for MS and PhD applicants to provide final BS/ MS transcript to apply for MS/ PhD Program?

Yes, previous degree completion is mandatory requirement. The result of pre-requisite degree/certificate for admission in any discipline should be officially notified by the respective body/ authority of the university till the date of closing of admission. MS and PhD applicants are required to upload final BS/ MS/ equivalent transcript/ certificate with online application form before the closing date to apply for admission in IST.

- Is it mandatory for students having foreign qualification to obtain equivalence certificate from HEC before the closing date of application to apply for admission in IST?

Yes, it is mandatory for MS & PhD applicants having foreign qualification to obtain equivalence certificate from HEC (*as per eligibility criteria mentioned on IST website*) and upload with online application form before the closing date to apply for admission in IST.

- Is it mandatory for applicants having O-Level/ A-Level/ equivalent foreign qualification to obtain equivalence certificate from IBCC before the closing date to apply for admission in IST?

Yes, it is a mandatory requirement for applicants having O-Level/ A-Level/ equivalent foreign qualification to obtain equivalence certificate from IBCC and upload with online application form before the closing date to apply for admission in IST.

- What is timings of MS/ PhD classes?  
Normally, MS & PhD classes are held five days a week (Monday to Friday), in evening, from 1800 hrs to 2100 hrs.
- IST conducts its own entry test for admission in MS & PhD programs?  
No, IST doesn't conduct its own entry test except for PhD Aerospace Engineering program.
- Does IST offer admission to MS and PhD applicants without entry test result?  
Provisional admission without GAT will be granted to MS & PhD applicants for first semester only subject to availability of seats. Students without GAT will not be allowed to get registered from 2<sup>nd</sup> semester till the submission of valid GAT result.
- I have appeared for GAT/ HAT but I do not receive result card yet issued by NTS/ HEC. What should I do?  
Please get a print of your result card from NTS/HEC website on/before the closing date to apply for admission in IST and attach/upload with your online application form.
- What is the code of IST to receive the GRE scores?  
The IST institutional code to receive GRE scores is 1758.
- Does IST offer all specializations for MS and PhD applicants as per the details on IST website/prospectus?  
If a sufficient number of students are available only then advertised program is started and/or courses related to specialization are offered.
- Is it mandatory for Government employees to submit NOC for admission in MS/ PhD program offered by IST?  
Yes, It is mandatory for Government employees to submit NOC issued by the employer on/ before registration day.
- Is it mandatory to submit HEC attested copies of previous degrees/ transcripts for admission in MS/ PhD program offered by IST?  
Yes, it is mandatory requirement to submit the HEC attested copies of previous degrees/ transcripts which include BSc/BS/BE/equivalent and MS/M.Phil./equivalent on registration day.
- What are the scholarships offered by IST for MS students?  
IST award Merit Scholarships to high achievers (Top Six MS Students) in every semester as per existing policy. Scholarships are granted on the basis of semester results. Further details are shared with admitted students.
- What types of Need Based Scholarships are offered by IST for MS/ PhD students?  
Need Based Scholarships are not awarded to MS & PhD students. They are strongly advised to apply for indigenous scholarship program as and when announced by HEC.

- Does IST have a library?  
Yes, IST have a resourceful library with sufficient current editions of books, reference material to support the programs, which is constantly updated. Library is also subscribing more than 16 periodicals and online professional publications.
- Does IST have enough qualified faculty?  
Yes, IST have highly qualified and experienced faculty in the respective field of studies.
- Does IST have proper lab facilities?  
Yes, IST have well furnished laboratories to support the programs. Specialized laboratories are also being established.
- Does the institute provide hostel facility?  
IST provides furnished hostel facility for boys and girls subject to availability of seats.
- What are the prospects of higher education?  
The IST programs are accredited nationally and internationally and the student shall have no difficulty in getting admissions abroad.
- What is the System of Education at IST?  
IST follows the semester system. Each program is of eight semesters and each semester is of eighteen weeks duration. There will be two semesters in each year.
- Is it mandatory to deposit application processing fee?  
Yes, it is mandatory to deposit application processing fee in any online branch of HBL otherwise your application will not be processed/considered for admission in IST. Application processing fee is non-refundable in any case.
- How it will be confirmed that whether my application processing fee has been received at IST? Or I have to send copy of Paid Challan form to IST.  
Nothing is required to send IST. Your fee status will be automatically updated on your application form within next 4 to 5 working days after deposit of application processing fee in any online branch of HBL. You can log-in and check the status.
- Can I deposit application processing fee through online bank transfer?  
No. It is strongly advised to deposit your application processing fee through bank challan available at online admission form.
- How I can inform IST if I have deposited application processing fee through online bank transfer?  
Please email scan copy of online bank transfer slip at “info@ist.edu.pk **and** admissions@ist.edu.pk” before last date to apply for admission in IST. Also mention your application ID, Name & CNIC in the email to identify/ match fee transaction details.

- What should I do if I have paid application processing but my fee status is not updated on online application form?  
You are required to email scan copy of paid challan form at “info@ist.edu.pk and admissions@ist.edu.pk” before the closing date to apply for admission in IST.
- Is it mandatory to attach the documents with online application form?  
Yes, it is mandatory to attach the desired documents with your online application form otherwise your application will not be processed/considered for admission in IST.
- I have lost one of the documents which are required to attach with online application form. What should I do?  
Apply for duplicate copy from concerned board/ university.
- What I have to mention of admission form if my guardian doesn't have (National Tax Number) NTN?  
Mention NTN number of your guardian, if available, otherwise leave that cell empty.
- What does it mean by Guardian?  
A guardian is a person who is looking after you in terms of taking your care, paying your educational expenses etc.
- When and where merit lists are displayed?  
Merit lists are displayed on IST website within four weeks after the closing date to apply for admission in IST. Therefore, applicants are strongly advised to keep visiting IST website for updated information.
- Can I know the chances of my admission in IST before the display of merit lists?  
It is not possible to inform you about your admission in IST before the preparation/display of merit lists. Therefore, complete online application form and wait for merit lists.
- Is it required to send hard copy of online application form/ Challan Form or documents to IST?  
You are required to upload desired documents with your online admission form. Do not send application form or any other document to IST through courier service.
- What is the last date to deposit application processing fee?  
Last date to deposit application processing fee is same as closing date to apply for admission in IST.
- Can I edit information in my online application form after submission?  
Yes, you can edit/update your online application form till closing date to apply for admission in IST by using your log-in details. In the same way, you can also upload or replace existing documents which are attached with your online application form. When you will upload new document, the previous one will be deleted automatically.

- Can I access my online admission form through mobile?  
NO, you cannot access/ edit your online admission form through mobile. You can only access/ edit the information in your online admission form by using a computer.
- I have a mistake/ error in my email address or CNIC number. How I can rectify it?  
You are required to send an email at “info@ist.edu.pk **and** admissions@ist.edu.pk” highlighting the mistake/ error.